



Tuesday, November 9, 2021 at 5:45

Attendance: Kate Boscaljon, Tanya Sanderfoot, Jean Rigden, Coleen Maugham, Bailey Patterson, Andrea Young, Jason Kauffeld, Pam Mumm, Rachel Minch

Location: BPJ LMC, Virtual Link: [meet.google.com/ryq-trzw-knc](https://meet.google.com/ryq-trzw-knc)

1. Call to Order - 5:48pm by Coleen
  - a. Mission and vision - Read by Pam
2. Review & approval of minutes from October 12, 2021
  - a. Motion by Andrea second by Kate, no discussion, motion passed
3. Community Input - none
4. Treasurer's Report
  - a. Financial Report - presented by Andrea
    - i. Interim budget
      1. Total expenses - 18% of total budget spent so far
      2. Spending is right on track per Andrea and Jonah
    - ii. Per Tanya - teachers are working on spending grant money on specific equipment to differentiate our school from other schools
    - iii. Motion to accept financial report by Jason, second by Pam - no discussion - motion passed
5. Administrator and Teacher Reports
  - a. Teacher Report - Rachel
    - i. Math and Reading groups are going well
      1. Seeing great growth in readers using Rise program
      2. Mini assessment next week to make sure students are in the correct groups
      3. Teachers have seen a lot of growth in students already, groups and routines settling in
      4. Next assessment at beginning of next semester
    - ii. Teachers brainstorming physical items to purchase for our school with grant money
    - iii. Teachers suggesting field trips that compliment our school
    - iv. Power of Play Event
      1. Based on reading and apple themed
      2. Event was more calming than in past
      3. Excellent family involvement in games and activities
    - v. Council Support
      1. Assembling items purchased for classrooms or playground
  - b. Admin Report - Tanya
    - i. Video glimpse and explanation of how the competency based classroom looks and works
    - ii. Discussion about use of specialists and paraprofessionals to assist in classrooms to help with the wide range of abilities, especially due to Covid

- iii. Constantly re-evaluating where staff is needed most based on student competencies
  - iv. Determining how and when to move students through bands and what size groups to have, especially at highest and lowest ends
  - v. Grant funds could be used to hire additional staff to help with bands as changes continue to happen
  - vi. [Performance Measures Update](#)
    - 1. Collecting and analyzing data
    - 2. Data from I-Ready will be collected in January
    - 3. Virtual monitoring is December 9th, documents due November 23rd
6. Council Development
- a. Strategic Planning Meetings update - Kate
    - i. Step One of strategic plan nearly complete - finalizing core tenets of strategic plan and creating graphic to represent them
  - b. Chamomile Nusz training
    - i. Not needed at this point
7. Old Business & Discussion Items
- a. On site monitoring prep
    - i. Tanya will be meeting with Andrea, Coleen, and Jonah
  - b. Strategic Goal Update
    - i. Recruitment (student)
      - 1. Creates/implements a marketing plan that advertises and promotes the school, enrollment periods, and application procedures.
      - 2. January is when presentation of school options occurs
        - a. Governance council representation and support needed
      - 3. February is school choice
        - a. Power of Play event during this time
          - i. 4K pizza event - Pam will help organize, Bailey will assist
      - 4. Kate will have graphic from strategic planning completed and will assist in creating other marketing materials if needed
      - 5. Consider sending a mailer
      - 6. Coleen will also assist in recruitment
      - 7. Show the unique aspects of our school either in person or in background of virtual presentation
        - a. Try to purchase equipment in time to show it
      - 8. Video clips of how classroom functions and how transitions between classrooms work
      - 9. Flyers to individual schools suggesting a council member as a go to person with questions about our school for school choice
    - ii. Sub-committees
      - 1. Establishes/ensures governance board subcommittees for efficient operations
    - iii. Equity/Disaggregated Academic Data
      - 1. Creates/refines process for reporting specific performance measures found in charter contract designed to hold the school and its stakeholders accountable to the mission (requests disaggregate data)
8. New Business
- a. Fundraiser from Tanya

- i. Could be sponsored by BPC but for everyone
  - ii. Power of Purpose fundraising
    1. Step It Up
      - a. Not selling anything - donations only, made online
      - b. Leads up to Day of Awesomeness with inflatables
      - c. We would like to see more details about how this fundraiser works and more of a pitch from the fundraising company before committing to it
  - iii. Raise money for next phase of playground
    1. Tanya meeting with playground construction company next week
    2. Will get an image of next phase of playground
    3. Get this out to community, businesses, families
9. Adjourn - motion by Jean, Second by Bailey - adjourned at 6:59pm

Future meetings: Dec 14, Jan 11, Feb 8 ( [21-22 Meeting Schedule](#) - 2nd Tues. of the month @ 5:45)

Onsite Monitoring: TBD

**Barlow Park Charter School Mission:**

Barlow Park Charter School's responsive environment will encourage all learners to reach their fullest personal potential and become well-balanced, compassionate, curious citizens.

**Barlow Park Charter School Vision:**

Setting a positive trajectory for lifetime learning.